

# ANNUAL RETURN

FOR THE YEAR ENDED 31 MARCH 2024

Stoke Gifford Parish Council Actual

## SECTION 2 - THE STATEMENT OF ACCOUNTS

I certify that the accounts contained in this return present fairly the financial position of the council, are consistent with the underlying financial records and have been prepared on the basis of Income and Expenditure.

Responsible Financial Officer

JOHN RENDELL

Date

09-04-24

I confirm that these accounts are approved by the Council and recorded as council minute reference

FULL COUNCIL Agenda 12-1

Dated

09-04-24

Signed on behalf of the above Council (Chair)



Date

09-04-24

Last Year £

This Year £

General Notes for Guidance

		<u>Last Year £</u>	<u>This Year £</u>	<u>General Notes for Guidance</u>
1	Balances brought forward	530,371	609,218	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.
2	(+) Precept or Rates and Levies	465,000	345,000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3	(+) Total other receipts	173,432	225,750	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4	(-) Staff costs	232,559	253,421	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5	(-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6	(-) All other payments	327,026	290,923	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7	(=) Balances carried forward	609,218	635,624	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]
8	Total value of cash and short term investments	604,906	622,045	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9	Total fixed assets plus long term investments and assets	2,897,706	3,400,726	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10	Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

The following documents should accompany the accounts when submitted to the auditor:

- \* A brief explanation of significant variations from last year to this year in Section 2;
- \* Bank Reconciliation as at 31 March

## Working details for ANNUAL RETURN - Year ended 31 March 2024

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
1	178,015	298,299	310		General Reserves
1	60,000	50,919	322		EMR Bldg & Maint Reserve
1	80,000	80,000	325		EMR Cheswick / Boundary Reserv
1	15,616	0	331		EMR Toilet Refit
1	20,000	20,000	332		EMR Brooklands Support Fund
1	16,740	0	333		EMR New Road Project
1	160,000	160,000	334		EMR Contingency 25-50% Gen Res
1	<b>Balances brought forward</b>	<b>530,371</b>	<b>609,218</b>	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of the previous year.	
2	465,000	345,000	1076	101	Precept
2	<b>(+) Precept or Rates and Levies</b>	<b>465,000</b>	<b>345,000</b>	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.	
3	0	11,788	1050	101	Sport Reclaim s.80 Sports 4yrs
3	2,650	0	1078	101	MAF Grant
3	30,605	30,776	1079	101	CIL (Com Infra Levy)
3	29,010	37,998	1082	101	Insurance Income
3	58,817	73,405	1300	301	Hall Income
3	15,333	22,028	1400	401	Pitches Income
3	5,107	11,544	1410	401	Parks Income
3	28,411	34,711	1420	360	3G Pitch Income
3	1,500	1,500	1600	401	Allotments Income
3	2,000	2,000	1700	801	Trust Rec Ground Income
3	<b>(+) Total other receipts</b>	<b>173,432</b>	<b>225,750</b>	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.	
4	146,570	159,085	4200	201	Salaries
4	47,939	50,769	4205	201	PAYE/NI
4	38,050	43,567	4210	201	Pensions
4	<b>(-) Staff costs</b>	<b>232,559</b>	<b>253,421</b>	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.	
5	<b>(-) Loan interest/capital repayments</b>	<b>0</b>	<b>0</b>	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).	
6	55	45	4000	101	Office Sundries - close code
6	663	830	4010	101	Stationery & Postage
6	17	0	4015	101	Postage - close code 2024
6	6,876	6,827	4020	101	Office Machinery/Tel/IT/Web Fe
6	1,560	2,614	4050	101	Audit
6	4,481	4,979	4051	101	Professional Fees
6	0	40,000	4051	501	Professional Fees
6	0	9,868	4052	501	Elections
6	7,780	8,465	4055	101	General & Veh Insurance
6	195	273	4060	101	Chairman's Allowance
6	15,692	17,968	4070	501	Grants

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## Working details for ANNUAL RETURN - Year ended 31 March 2024

	<u>Last Year £</u>	<u>This Year £</u>	<u>Code</u>	<u>Centre</u>	<u>Code Description</u>
6	2,585	773	4075	101	Training
6	0	2,650	4078	101	MAF Expenditure
6	53,250	30,281	4079	101	CIL Expenditure
6	190	0	4081	401	New Road Play Equip/Maint
6	48,989	27,329	4082	101	Insurance Damage Expenditure
6	9,356	8,483	4085	101	Rates
6	10,825	11,296	4086	301	Gas & Electricity
6	1,793	2,488	4088	301	Water/Sewage
6	7,242	1,480	4090	101	Publications / Publicity
6	20,289	9,273	4100	301	Maintenance
6	2,638	3,379	4100	350	Maintenance
6	0	1,499	4100	360	Maintenance
	27,748	28,155	4100	401	Maintenance
6	12,103	13,073	4100	501	Maintenance
6	5,879	3,720	4110	101	Health & Safety
6	1,994	947	4115	101	Workwear
6	8,750	4,400	4120	401	Tree Maintenance
6	348	348	4215	201	Staff Costs
6	6,420	4,697	4400	450	Fuel/Diesel
6	260	300	4405	401	Annual Play Equip. Inspections
6	4,614	4,038	4410	401	Environmental Maintenance
6	6,358	2,822	4450	450	Vehicle Leases
6	14,771	13,233	4451	450	Vehicle /Small Equip/Repairs &
6	3,574	4,177	4476	401	Grass Pitch
6	1,600	1,200	4500	501	Youth
6	153	878	4505	501	Street Furniture
6	55	186	4508	501	Graffiti Removal
6	527	0	4515	501	Christmas Lights
6	0	5,078	4800	101	Capital Spend
6	27,194	0	4800	301	Capital Spend
6	0	11,600	4800	350	Capital Spend
6	8,261	1,269	4800	401	Capital Spend
6	1,778	0	4800	450	Capital Spend
6	161	0	4900	101	Miscellaneous Expenditure
6	(-) All other payments	<b>327,026</b>	<b>290,923</b>	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).	
7	(=) Balances carried forward	<b>609,218</b>	<b>635,624</b>	Total balances and reserves at the end of the year. [Must equal (1+2+3)-(4+5+6)]	
8		307,413	324,622	200	SGPC Current Bank Co Op Account
8		297,493	217,423	205	Lloyds Bank Account
8		0	80,000	210	Lloyds 1 Yr Fix Feb 24 - 25
8	Total value of cash and short term investments	<b>604,906</b>	<b>622,045</b>	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.	
9		2,897,706	3,400,726	Total Fixed Assets	
9	Total fixed assets	<b>2,897,706</b>	<b>3,400,726</b>	The value of all the property the authority owns – it is made up of all	

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Working details for ANNUAL RETURN - Year ended 31 March 2024

Last Year £    This Year £    Code    Centre    Code Description

plus long term  
investments and  
assets

its fixed assets and long term investments as at 31 March.

10	Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
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