



SGPC ADVERTISING POLICY HALL AND LOCAL EVENTS

Summary of Council Approval for Local Community / Hall Event / Classes and Parish Events.

- All advertisement to promote SGPC community groups / Little Stoke community classes and other event within the local parish will be given the opportunity to advertise free of charge via the following platforms: -
 - SGPC website (Electronic version of advertisement to be sent into the SPGC office)
 - SGPC 11 Local Noticeboards - A4 adverts to be displayed on a rolling fortnightly basis
 - LS Hall reception area
- All advertisements will be vetted by the SGPC Clerk before displaying. The Clerk has authority to remove any advertisement deemed inappropriate. No offensive or politically driven adverts etc will be accepted for display
- The purpose of the advertisement is to assist classes to prosper and inform local parishioners of events in their parish
- For a 'one off' event i.e. Fun Fair, Annual Trust Ground Community Fair etc advertisement banners to promote these events can be displayed in SGPC recreational areas. Locations and content to be approved by SGPC Clerk
- Approved banners will be displayed for a duration of 2 weeks prior to any event start date
- Signs must be erected and removed by the organiser. All banners / posters must be removed 3 days after the event has run, if this time frame has not been met SGPC staff will remove and destroy and a fine of £50 will be sent to the event organiser
- SGPC cannot give permission for advertisements to be displayed outside of the Local Parish areas of authority ie highways or private property. South Glos Council approval will need to be sought
- Banners/ A-Frames can be erected on the grounds at the start of the session and taken down at the end.

**Signed/Dated
Clerk & RFO SGPC**

**Signed/Dated
Chair of SGPC**

Reviewed by Council May 2024

[Title]